# MINUTES OF 10<sup>th</sup> MEETING OF BOARD OF STUDIES (BOS)

# DEPARTMENT OF COMPUTER ENGINEERING & APPLICATIONS





MAY 7<sup>th</sup>,2016

#### Department of Computer Engineering & Applications Minutes of the 10<sup>th</sup> Meeting of Board of Studies held on May<sup>7th</sup>, 2016

#### Members Present:

| I. Prof. M.M Gore, MNNIT, Allahabad    | 13. | Mr. Nitin Tyagi        | 26. | Mr. Sandeep Kumar Rathore |
|----------------------------------------|-----|------------------------|-----|---------------------------|
| 2. Prof. Vecna Bansal, IIT K, On SKYPE | 14. | Mr. K.G.Sharma         | 27. | Mr. Rajesh Kumar Tripathi |
| 3. Ms. Kamaljeet Kaur, Infosys         | 15. | Mr. Rohit Agrawal      | 28. | Mr. Necraj Varshney       |
| 4. Mr. Atul Bansal, EC                 | 16. | Mr. Neeraj Gupta       | 29. | Mr. Saurabh Shrivastava   |
| 5. Prof. Anand Singh Jalal             | 17. | Mr. Deepak Mangal      | 30. | Mr. Praveen Mittlal       |
| 6. Prof. Charul Bhatnagar              | 18. | Mr. Rakesh Galav       | 31. | Mr. Anuj Mangal           |
| 7. Prof. Ashish Sharma                 | 19. | Mrs.Jyoti Bajpai       | 32. | Mr. Gaurav Sharma         |
| 8. Prof. Dilip Kumar Sharma            | 20. | Mr. Sachin Sharma      | 33. | Mr. Anshy Singh           |
| 9. Mr. Anant Ram                       | 21. | Mr. Juginder Pal Singh | 34. | Mr. Ankur Chaturvedi      |
| 10. Mr. Manoj Kumar                    | 22. | Mr. Anjani Kumar Rai   | 35. | Mr. Jitesh Bhatia         |
| 11. Dr. Manas Kumar Mishra             | 23. | Mrs.Anupam Yadav       | 36. | Mr. Piyush Vashistha      |
| 12. Mr. Ashish Sharma                  | 24. | Mr. Govind Kumar Jha   | 37. | Mr. Nikhil Govil          |
|                                        | 25. | Mr. Kailash Kumar      |     |                           |

The Chairman Board of Studies welcomed all the members and started proceedings of the tenth meeting of BoS in accordance with the Agenda note circulated earlier.

#### Agenda Item - 10.1: To confirm the minutes of the 9th BoS meeting

The minutes of the meeting of 9th BoS held on May 15th, 2015 were implemented and enclosed as Annexure - A.

#### Agenda Item - 10.2: Action Taken Report (ATR)

The ATR based on the minutes of the Ninth BoS were presented.

### Agenda Item – 10.3: To consider and approve revised syllabi for the courses under B.Tech CSE programme.

All the members of BoS thoroughly checked and appraised the the feedback received from the various stakeholders (Faculty/Employer/Student/Alumni) and the revision/modification in syllabus of existing courses of various programmes is proposed as follows.

| Programme | No. of Courses under<br>consideration for revision | Name of the Courses under consideration<br>for revision                                                                                                                            |
|-----------|----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| B.Tech    | 4                                                  | <ul> <li>Fundamental of Computer &amp; Programming</li> <li>Problem Solving using Computer</li> <li>Computer Programming Lab – I</li> <li>Computer Programming Lab - 11</li> </ul> |

The experts gave their opinion regarding the changes in the syllabi of CSE 1001, 2001, 1081 and 2081. Further, the board critically observed the present teaching scheme of these subjects and agreed to modify it from 2-0-0 to 2-1-0. This will increase the credit of CSE 1001 and CSE 2001 from 2 to 3 The proposed course structure with increased credit and modified syllabi is enclosed as Annexure – B.

Agenda Item - 10.4: To consider and approve changes for the following subjects -

- CSE 324 / CSE 6070: Essentials of Information Technology for B. Tech. III Year - EC, EN, EE and ME branches.
- CSE 8025: Big data and Analytics as an elective for B. Tech. IV Year VIII Semcster - CSE

The experts made their observations and offered their suggestions on the modified syllabi of CSE 324 / CSE 6070: Essentials of Information Technology for B. Tech. III Year - EC, EN, EE and ME branches. And, CSE 8025: Big data and Analytics as an elective for B. Tech. IV Year VIII Semester – CSE. The proposed syllabi for above two subjects are enclosed as Annexure C.

Agenda Item – 10.5: To consider and approve re-structuring and inclusion of new content in MCS 1005: Probability & Stochastic Process and MCS 1001: Theory of Computation for M.Tech. I Semester.

The experts and members of BoS critically observed and approved re-structuring and inclusion of new content in MCS 1005: Probability & Stochastic Process and MCS 1001: Theory of Computation for M. Tech. I Semester. The proposed syllabi for both the courses are enclosed as Annexure D.

Agenda Item – 10.6: To consider and approve changes in the course structure of BCA for the following subjects:

- Swapping of BCA 4003 Computer Graphics and Multimedia with BCA 6001
  - Computer Network and Communication.
- Restructuring of the content BCA 5003 Design and Analysis of Algorithms and BCA 322 .Net framework using VB.Net

The experts and members of BoS observed the industry demand and therefore, approved swapping of  $BCA \ 4003$  - Computer Graphics and Multimedia of BCA - IV Semester with  $BCA \ 6001$  - Computer Network and Communication of BCA - VI Semester. And, also approved restructuring of the content of  $BCA \ 5003 - Design$  and Analysis of Algorithms and  $BCA \ 322 - .Net$  framework using VB.Net. The proposed course structure & syllabi for  $BCA \ 5003 \ \& BCA \ 322$  are enclosed as Annexure E.

#### Agenda Item - 10.7: To consider and approve -

- Change in the credit structure of Mini Project Lab I & II for B.Tech. V & VI Semester.
- Removal of Colloquium from B.Tech. III Year VI Semcster.

The experts and members of BoS members agreed to make changes in the credit structure of Mini Project Lab - I & II for B. Tech. V & VI Semester. And, the board critically observed and approved Removal of Colloquium from B. Tech. III Year VI Semester. The suggestions were incorporated and modified course structure and syllabi of these subjects are enclosed as Annexure F.

Agenda Item – 10.8: To consider and approve revised code for the subject(s) that are proposed for inclusion / swapping during 10<sup>th</sup> BoS.

The members of BoS agreed to assign new or revised codes for the subjects that are modified and swapped during  $10^{th}$  BoS. The details of such codes are enclosed as Annexure G.

Agenda Item – 10.9: To consider and approve courses imparting employability/skill development/ entrepreneurship in the B.Tech (CSE), BCA, MCA and M.Tech programmes.

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The experts and members of BoS approved the same. The details enclosed in Annexure H.

DEPARTMENT OF COMPUTER ENGINEERING & APPLICATIONS

### Agenda Item – 10.10: To consider and approve introduction of new courses in the existing programmes.

Based on the feedback of various stakeholders (Faculty, Alumni, Corporate and Students) department present details of new courses to be introduced. After thorough discussion Board approved the same. The details enclosed in Annexure I.

### Agenda Item – 10.11: To consider and approve courses recommended by Training & Development for B.Tech (CSE)

Training & Development Department of the University recommended to get the syllabi of few courses approved in the Board of Studies Meeting of the department. Same was presented in front of the board. After due discussions, the board approved the same whose details are as follows:

| Year & Semester  | Code & Title of the Course  |  |
|------------------|-----------------------------|--|
| II Year, III Sem | AHE 3081: Soft Skills - I   |  |
| II Year, IV Sem  | AHE 4081: Soft Skills - II  |  |
| III Year, V Sem  | AHE 5081: Soft Skills - III |  |
| III Year, VI Sem | AHE 6081: Soft Skills - IV  |  |

### Agenda Item – 10.12: To consider and approve courses recommended by Training & Development for BCA

Training & Development Department of the University recommended to get the syllabi of few courses approved in the Board of Studies Meeting of the department. Same was presented in front of the board. After due discussions, the board approved the same whose details are as follows:

| Year & Semester  | Code & Title of the Course          |  |
|------------------|-------------------------------------|--|
| II Voor III Com  | AHE 3082: Soft Skills & Personality |  |
| II Year, III Sem | Development                         |  |

### Agenda Item – 10.13: To consider and approve courses recommended by Training & Development for MCA

Training & Development Department of the University recommended to get the syllabi of few courses approved in the Board of Studies Meeting of the department. Same was presented in front of the board. After due discussions, the board approved the same whose details are as follows:

| Year & Semester  | Code & Title of the Course |
|------------------|----------------------------|
| II Year, III Sem | AHE 3081: Soft Skills - I  |
| II Year, IV Sem  | AHE 4081: Soft Skills - II |

**Agenda Item – 10.14: Any other item with the permission of chair** No item have been reported

(A.S. Jalal) Head, CEA Copy to:

Chairman, Academic Council Director IET, GLA University, Mathura Registrar All the members of BoS

DEPARTMENT OF COMPUTER ENGINEERING & APPLICATIONS

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# MINUTES OF 9<sup>th</sup> MEETING OF BOARD OF STUDIES (BOS)

## DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING (INSTITUTE OF ENGINEERING & TECHNOLOGY)



MAY 17, 2016

#### 06-06-2016 Department of Electronics & Communication Engineering

#### Minutes of the meeting of the Board of Studies

The meeting of the 9<sup>th</sup> Board of Studies of Department of Electronics & Communication Engineering was held on May 17, 2016 at 11:00 AM in the office of Head, Deptt. of Electronics & Communication Engineering. Following members attended the meeting.

| a) Members of the Department:    | Prof. T. N. Sharma       |
|----------------------------------|--------------------------|
|                                  | Prof. Vinay Kumar Deolia |
|                                  | Dr. Atul Bansal          |
|                                  | Mr. Abhay Chaturvedi     |
|                                  | Mr. P.C. Sau             |
|                                  | Dr. Vinay Kumar Tomar    |
|                                  | Mr. Aasheesh Shukla      |
|                                  | Mr. Manish Kumar         |
|                                  | Ms. Neha Bansal          |
| b) External expert :             | Prof. Ekram Khan         |
| C) Member from other Department: | Prof. Ashish Sharma      |
|                                  |                          |

Agenda Item-9.1: To confirm the minutes of the 8<sup>th</sup> Board of Studies meeting Studies held on May 16, 2015

The minutes of the meeting of 8th BoS held on May 16th, 2015 were implemented.

Agenda Item-9.2: To report the action taken on the minutes of 8th meeting of Board of Studies held on May 16, 2015

Approved by Academic Council and implemented. No action pending.

Agenda Item-9.3: Based on the feedback received from students, faculty, employers & alumni the revision/ upgradation/ modification in syllabus of existing courses in various programmes is proposed as follows:

D

| Programme                                            | No. of courses under<br>consideration for<br>revision | Name of courses under consideration for revision                                                                                                                                   |
|------------------------------------------------------|-------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| B.Tech. (Electronics &<br>Communication Engineering) | 4                                                     | <ul> <li>Data Network,</li> <li>Wireless Communication,</li> <li>Microwave Engineering</li> <li>Circuits and Systems Lab</li> </ul>                                                |
| M.Tech. (Electronics &<br>Communication Engineering) | 5                                                     | <ul> <li>Image Processing</li> <li>CMOS Analog IC Design</li> <li>Signal Processing Lab</li> <li>Design and Simulation<br/>Lab</li> <li>CMOS RF Integrated<br/>Circuits</li> </ul> |

Members considered and approved the same.

(Annexure I)

Agenda Item-9.4: Proposed modifications in course structure of B. Tech. Second Year, Third Year and Final Year Electronics and Communication Engineering were discussed & approved.

- (a) English for Professional Purposes-I (AHE 3083) & English for Professional Purposes-II (AHE 4083) are added in III and IV semester respectively.
- (b) Industrial Management (MBA 5034) is shifted from V semester to VII semester
- (c) Colloquium (ECE 6083) is removed from VI Semester.
- (d) Credits of Soft Skill III (AHE 5081) and Soft Skill IV (AHE 6081) are increased to 4.

(Annexure-II)

Agenda Item-9.5: Based on the feedback of various stake holders (faculty, alumni, corporate and students) department presented details of new courses to be introduced. After through discussion board approves the same.

(Annexure-III)

Agenda Item-9.6. To consider & approve the list of courses having focuses on Employability/Entrepreneurship/Skill Development

The members considered and approved the list of courses having focuses on Employability/Entrepreneurship/Skill Development in relevant programme.

(Annexure-IV)

Agenda Item-9.7. To consider and approve courses recommended by Training & Development Department for the B. Tech. (Electronics & Communication Engineering).

Training & Development Department of the University recommended to get the syllabi of few courses approved in the Board of Studies Meeting of the department. Same was presented in front of the board. After due discussions, the board approved the same whose details are as follows:

| Year & Semester  | Code & Title of the Course  |  |
|------------------|-----------------------------|--|
| II Year, III Sem | AHE 3081: Soft Skills - I   |  |
| II Year, IV Sem  | AHE 4081: Soft Skills - II  |  |
| III Year, V Sem  | AHE 5081: Soft Skills - III |  |
| III Year, VI Sem | AHE 6081: Soft Skills - IV  |  |

AP/

Prof. (Dr.) Vinay Kumar Deolia Head, Dept. of ECE

Enclosures.: As above

CC : PS to Vice-Chancellor for his kind information Pro-Vice Chancellor Dean, Academics Affairs Director, IET Controller of Examination Registrar All members of the Board of Studies Head of Department Electronics & Communication Engg. GLA University, Mathura

# MINUTES OF 5<sup>th</sup> MEETING OF BOARD OF STUDIES (BOS)

## DEPARTMENT OF CIVIL ENGINEERING (INSTITUTE OF ENGINEERING & TECHNOLOGY)



## JUNE 23, 2016



#### **Department of Civil Engineering**

#### June 24, 2016

MINUTES OF THE FIFTH BOS MEETING HELD ON JUNE 23, 2016 (AT 11.00 AM) IN THE OFFICE OF THE HOD OF DOCE.

The following members were present: Prof. PK Basudhar, Chairman

Prof. JP Singh, Member

Prof. UC Chaubey (Emeritus Fellow at IIT Roorkee), External Member

Prof. JT Shahu (Professor at IIT Delhi), External Member

Mr. Mohit Kr. Sharma, Member

Mr. SA Bhat, Member

Mr. AP Verma, Member

Mr. Aditya Srivastava, Member

Agenda Item-5.1: To confirm the minutes of the fourth meeting of the Board of Studies held on May 23, 2014.

The minutes of the meeting of 4th BoS held on May 23, 2014 were implemented.

Agenda Item-5.2: To report the action taken on the minutes of the 4<sup>th</sup> meeting of Board of Studies held on May 23, 2014

Approved by Academic Council and Implemented. No action pending.

Agenda Item-5.3: To consider and approve the modification/ upgradation/ revision in syllabus of existing courses.

On the basis of feedback received from various stakeholders (students, faculty, Alumni, employer) the revision /upgradation/ modification in syllabus of existing courses in various programmes is proposed as follows:

| Programme                      | No. of courses under consideration for revision | Name of courses under<br>consideration for revision                         |
|--------------------------------|-------------------------------------------------|-----------------------------------------------------------------------------|
| B.Tech. (Civil<br>Engineering) | 2                                               | <ul> <li>Geotechnical Engineering – Il</li> <li>Steel Structures</li> </ul> |

Members considered and approved the same.

Syllabus of the above course are enclosed as annexure I.

Agenda Item-5.4: To consider and approve introduction of new courses in the existing programmes.

On the basis of feedback received from various stakeholders (students, faculty, Alumni, employer) department presented details of new courses to be introduced. After through discussion board approves the same. Annexure II

Agenda Item-5.5: To consider and approve courses recommended by Training & Development Department

Training & Development Department of the University recommended to get the syllabi of few courses approved in the Board of Studies Meeting of the department. Same was presented in front of the board. After due discussions, the board approved the same whose details are as follows:

| Year & Semester  | Code & Title of the Course  |
|------------------|-----------------------------|
| II Year, III Sem | AHE 3081: Soft Skills - I   |
| II Year, IV Sem  | AHE 4081: Soft Skills - II  |
| III Year, V Sem  | AHE 5081: Soft Skills - III |
| III Year, VI Sem | AHE 6081: Soft Skills - IV  |

(Annexure III)

Agenda Item-5.6: To consider & approve the list of courses having focuses on Skill Development/ Entrepreneurship/ Employability.

The members considered and approved the list of courses having focuses on Skill Development/ Entrepreneurship/ Employability in relevant programme. (Annexure IV)

The meeting ended with a vote of thanks to the chair.

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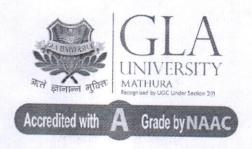
(PK Basudhar) Head of Department

Enclosures .: As above

CC: PA to Chancellor for kind information of the Chancellor PA to Pro-Chancellor for kind information of the Chancellor PA to Vice Chancellor for kind information of the Vice- Chancellor PA to Pro-Vice Chancellor for kind information of the Pro-Vice Chancellor Registrar Dean Academics Controller of Examination Members of the Board of Studies

# MINUTES OF 2<sup>nd</sup> MEETING OF BOARD OF STUDIES (BOS)

# DEPARTMENT OF ELECTRICAL ENGINEERING (INSTITUTE OF ENGINEERING & TECHNOLOGY)



MAY 21<sup>ST</sup>, 2016



#### Department of Electrical Engineering <u>Minutes of the 2<sup>nd</sup> Meeting of Board of Studies held on May 21<sup>st</sup>, 2016</u> <u>Minutes of the second meeting of boards of studies</u>

A meeting of Board of studies of Electrical Engineering Department was held on May 21, 2016 at 11:00 am in the Departmental library AB-II, GLA University Mathura. The following BOS members were present:

Members Present:

| 1. | Prof. R. P. Maheshwari | External Expert, Director RKGIT Ghaziabad |
|----|------------------------|-------------------------------------------|
| 2. | Prof. Anwaruddin Anwar | Retired professor AMU, Aligarh            |
| 3. | Dr. Sanjay Maurya      | Chairperson & In-charge of Department     |
| 4. | Prof. S Basu           | Member                                    |
| 5. | Mr. Abhaychaturvedi    | Co-opted member from other department     |
| 6. | Mr. subhash Chandra    | Member                                    |
| 7. | Mr. ApoorvaSaxena      | Member                                    |
| 8. | Mr. RavishankarTiwari  | Member                                    |
|    |                        |                                           |

The Chairman Board of Studies welcomed all the members and started proceedings of the second meeting of BoS in accordance with the Agenda note circulated earlier.

#### Minutes of the meeting:

Item No. 2.1: To confirm the minutes of 1<sup>st</sup> BoS, held on June 16, 2015

**Item No. 2.2:** To discuss and approve the revised syllabi of B.Tech EE & EN courses on the basis of feedback received from various stackholder (faculty, students, alumi and employer).

| Programme                                                                             | No. of courses under consideration for revision | Name of course under consideration for revision                 |
|---------------------------------------------------------------------------------------|-------------------------------------------------|-----------------------------------------------------------------|
| B. Tech. Electrical<br>Engineering/B.Tech.<br>Electrical & Electronics<br>Engineering | 02 _                                            | <ul><li>Control System</li><li>Electrical Machines-II</li></ul> |
| B.Tech. Electrical &<br>Electronics Engineering                                       | 01                                              | Power System     Analysis & Protection                          |

The revised courses have been discussed thoroughly; the following points are suggested by the external experts of BoS. (Available at Annexure I)

- a. The expert members suggested to include the contents related to single phase such as starting methods, working and construction principle and application of single phase induction motor in the "Electrical Machines-II". Thus the syllabus of Electrical machines II is revised accordingly.
- b. It is recommended to introduce the working concept of servo motor, synchros and stepper motors in the syllabus of "Control system". Thus, the syllabus is revised accordingly.

Head of Department Electrical Engg.

- c. It is recommended to swap the Module-I of "Power System Analysis & Protection" from the Module-III of Elements of Power System.
- d. The courses of Lab Digital Electronics, Electric machine- lab are reviewed and minor changes are suggested by the members.

Item No.2.2: To discuss and approve the course structure of B.Tech. Energy Systems.

Experts give their view on change & addition in some subjects. The course will be run by the department in the coming session. (Available at Annexure II)

- a. It is recommended to add subjects on Power Plant Engineering, Energy Audit, and Energy Policy.
- b. It is viewed there is one theory paper on Power System. It was suggested to include two theory papers on power system & to remove the ADC Lab (ECE389).

Item No. 2.3: To discuss and approve the course prepared for M.Tech. Energy system.

Experts give their views on changes and addition of subjects. The course will be started by the department from the coming session.

Item No. 2.4: To discuss and approve the inclusion of the course structure of English for professional purposes EPP-I & EPP-II in III & IV semester, respectively

With increase in the credits of soft skill of B.Tech 3<sup>rd</sup> year EE & EN for session 2015-16 only, was presented & discussed with the members. Due to increase in credits of soft skill-III & soft skill-IV the new code of this subject will be AHE383 & AHE483 respectively.

Item No. 2.5: To discuss and revised course structure of B.Tech EE & EN for II, III, & IV year w.e.f. from session 2015-16. (Available at Annexure III)

The course w.e.f. from session 2015-16 onwards to accommodate EPP-I (AHE3083), EPP-II (AHE4083) & increase in the credits of soft skill-III (AHE5081) & soft skill-IV (AHE6081) was presented & discussed. In order to balance the total credits & contact hours the incorporated changes are as follows:

- a. With the inclusion of EPP-I (AHE3083) & EPP-II (AHE4083) are added to III & IV semesters respectively so the total credits become 28 in each semester for B.Tech EE & 29 in each semester for B.Tech EN.
- b. In order to accommodate the 4 credits of soft skill-III (AHE5081), the Industrial Management (MBA5034) of V semester is shifted to VII semester for B.Tech EE & EN.
- c. In order to accommodate the 4 credits of soft skill-IV (MBA6081) the Industrial Economics (MBA5031) is dropped from VI semester for B.Tech EE.
- d. In order to accommodate the 4 credits of soft skill-IV (MBA6081), the Industrial Economics (MBA5031) & ADC Lab (ECE6091) are dropped from VI semester for B.Tech EN.
- e. It was discussed that due to increase in credits of soft skill the Colloquium has removed from VII semester for both B.Tech EE & EN.

Head of Department Electrical Engg. GLA University, Mathura Item No. 2.6: To discuss and approve the renaming of few B.Tech. EE and M.Tech. EE courses as follows: (Annexure IV)

- a. Network Analysis & Synthesis is renamed as Engineering Circuit Analysis & Synthesis (EEE 4001)
- b. Fundamental of Electric Drives is renamed as Advanced Electric Drives (MEN 1003)
- c. Power System Operation & Control (MEN 2002) is renamed as Advanced Power System Operation & Control (MEN 2002)
- d. Power System Dynamics & Stability (MEN 1002) is renamed as Power system Dynamics (MEN 1002)
- e. Simulation Lab (MEN1081) is renamed as Advanced Simulation lab (MEN1081)

Item No. 2.7: To consider and approve courses recommended by Training & Development Department.

Training & Development Department of the University recommended to get the syllabi of few courses approved in the Board of Studies Meeting of the department. Same was presented in front of the board. After due discussions, the board approved the same whose details are as follows:

| Year & Semester Code & Title of the Course |                             |
|--------------------------------------------|-----------------------------|
| II Year, III Sem                           | AHE 3081: Soft Skills - I   |
| II Year, IV Sem                            | AHE 4081: Soft Skills - II  |
| III Year, V Sem                            | AHE 5081: Soft Skills - III |
| III Year, VI Sem                           | AHE 6081: Soft Skills - IV  |

Item No. 2.8: The BoS suggested and approved the skill development, Entrepreneurship/Employability courses in UG and PG programs. (Annexure V)

- a. The members consider and approve the same
- b. The details are attached in the Annexure V

The In-charge/HoD of the department thanks the members of BOS for their effort and suggestions.

(Dr. Sanjay Kumar Mayura) In-Charge, EED

Head of Department Electrical Engg. GLA University, Mathura

Copy to:

Chairman, Academic Council Director IET, GLA University, Mathura Registrar All the members of BoS





GLAU/ME/BOS/2015-16

#### Institute of Engineering & Technology Department of Mechanical Engineering

May12, 2016

Agenda for the Ninth meeting of the Board of Studies

The agenda of the meeting will be as follows:

Item No. 9.1: To confirm the minutes of the 8th BoS meeting

Item No. 9.2: To consider and recommend the value-added courses for session 2016-17

ItemNo.9.3: To consider and recommend the courses having focus on employability/ entrepreneurship/ skill Development.

Item No. 9.4: To consider and recommend the modification/ revision in the following courses of B. Tech and M. Tech program.

| S.N. | Programme                                      | Number of<br>courses<br>under<br>consideration<br>for revision | Name of the courses under<br>consideration for revision                |
|------|------------------------------------------------|----------------------------------------------------------------|------------------------------------------------------------------------|
| 1    | B.Tech. Mechanical Engineering                 | 2                                                              | <ul><li>(1) Fluid Mechanics,</li><li>(2) Fluid Mechanics Lab</li></ul> |
| 2    | M.Tech. Mechanical Engineering<br>(Design)     | 1                                                              | Supply Chain Management                                                |
| 3    | M.Tech. Mechanical Engineering<br>(Production) | 1                                                              | Supply Chain Management                                                |

#### Item No. 9.5: To consider and approve courses recommended by Training & Development Department

Item No. 9.6: Any other item with the permission of chair.

(Prof. Piyush Singhal) Head, Mech. Engg.

Prof. PIYUSH SINGHAL Head, Dept. of Mech. Engg GLA University, Mathura

CC to:

The Vice-Chancellor Director,IET



# MINUTES OF 9<sup>TH</sup> MEETING OF BOARD OF STUDIES (BOS)

# DEPARTMENT OF MECHANICAL ENGINEERING





## MAY 13<sup>TH</sup>, 2016



#### Department of Mechanical Engineering Minutes of the9<sup>th</sup> Meeting of Board of Studiesheld on May13<sup>th</sup>, 2016

Members Present:

| 1.  | Prof. Piyush Singhal         | Chairperson & Head of the Department        |
|-----|------------------------------|---------------------------------------------|
| 2.  | Prof. B.R.K. Gupta           | Head, Dept. of Physics, GLA University,     |
|     | Mathura                      |                                             |
| 3.  | Dr. Sanjay Agrawal           | External Expert, Dept. of Mech. Engg, BIET, |
|     | Jhansi                       |                                             |
| 4.  | Prof. Kamal Sharma           | Member                                      |
| 5.  | Prof. Arun Kumar Tiwari      | Member                                      |
| 6.  | Dr. Rudra Pratap Singh       | Member                                      |
| 7.  | Dr. Vijay Kumar Dwivedi      | Member                                      |
| 8.  | Mr. Manoj Kumar Agrawal      | Member                                      |
| 9.  | Mr. Ravindra Pratap Singh    | Member                                      |
| 10. | . Mr. Naveen Kr. Gupta       | Member                                      |
| 11. | Mr. Pushpendra Singh Rathore | Member                                      |
| 12. | . Mr. Shashank Srivastava    | Member                                      |
| 13. | . Mr. Harish Kumar Sharma    | Member                                      |
|     |                              |                                             |
|     |                              |                                             |

The Chairman Board of Studies welcomed all the members and started proceedings of the ninth meeting of BoS in accordance with the Agenda note circulated earlier.

#### Item No. 9.1: To confirm the minutes of the 8th BoS meeting

The minutes of the meeting of 8th BoS held on May 19th, 2015 were implemented (Annexure -A).

#### Item No. 9.2: To consider and recommend the value-added courses for session 2016-17

The experts discussed and recommended the list of value-added courses (Annexure - B).

#### ItemNo.9.3: To consider and recommend the courses having focus on employability/ entrepreneurship/ skill Development.

The experts discussed and recommend the courses having focus on employability/ entrepreneurship/skill Development of the students (Annexure -C).

## Item No. 9.4:To consider and recommend the modification/ revision in the following courses of B. Tech and M. Tech program.

Based on the feedback received from students, faculty, employers & alumni the revision/ upgradation/ modification in syllabus of existing courses in various programmes is proposed as follows



| S.N. | Programme                                      | Numberofcoursesunderconsiderationforrevision | Name of the courses under<br>consideration for revision                |
|------|------------------------------------------------|----------------------------------------------|------------------------------------------------------------------------|
| 1    | B.Tech. Mechanical Engineering                 | 2                                            | <ul><li>(1) Fluid Mechanics,</li><li>(2) Fluid Mechanics Lab</li></ul> |
| 2    | M.Tech. Mechanical Engineering<br>(Design)     | 1                                            | Supply Chain Management                                                |
| 3    | M.Tech. Mechanical Engineering<br>(Production) | 1                                            | Supply Chain Management                                                |

Members considered and approved the same (Annexure - D).

#### Item No. 9.5: To consider and approve courses recommended by Training & Development Department

Training & Development Department of the University recommended to get the syllabi of few courses approved in the Board of Studies Meeting of the department. Same was presented in front of the board. After due discussions, the board approved the same whose details are as follows:

| Year & Semester  | Code & Title of the Course  |  |
|------------------|-----------------------------|--|
| II Year, III Sem | AHE 3081: Soft Skills - I   |  |
| II Year, IVSem   | AHE 4081: Soft Skills - II  |  |
| III Year, V Sem  | AHE 5081: Soft Skills - III |  |
| III Year, VI Sem | AHE 6081: Soft Skills - IV  |  |

Item No. 9.6: Any other item with the permission of chair.

The Chairman Board of Studies extends thanks to all the members.

(Prof. Piyush Singhal)

Head, Mech. Engg.

Copy tof. PIYUSHASINGHAL Head, Dept. Directon JET2GLA University, Mathura GLA Universegistrathura All the members of BoS

#### GLA University, Mathura

#### **Institute of Business Management**

#### IX Meeting of Board of Courses of Studies

Date: 09.06.2016

#### AGENDA

- 9.1 Confirmation of the minutes of the VIII meeting of Board of Courses of Studies held on 23.05.2015.
- 9.2 Action taken on the minutes of the last meeting.
- 9.3 To consider & approve the course structure for proposed programme of BBA Honors
- 9.4 To consider & approve the syllabus for I & II Semester of BBA Honors
- 9.5 To consider & approve the syllabus for V & VI Semester of BBA Family Business.
- 9.6 To consider the modifications / revision in some subjects of BBA, BBA Family Business, B. Com. (Honors) and MBA.
- 9.7 To consider & approve the list of courses having focuses on Employability/Entrepreneurship/ Skill Development
- 9.8 To approve the list of examiners for MBA, BBA, BBA Family Business, BBA (Hon.) & B.Com. (Hon.)
- 9.9 To consider and approve course recommended by Training & Development Department 9.10 Any other matter with permission of chair.



Minutes of the IXth meeting of the Board of Studies held on 09<sup>th</sup> June, 2016 The 9<sup>th</sup> meeting of the Board of Studies of Institute of Business Management was held on 09<sup>th</sup> June, 2016 at 10:30AM in Room No. B-006, Ground Floor - Academic Block V, GLA University. The Chairman welcomed all the members of the Board of Studies.

- The following were present in the meeting: 1. Prof. SomeshDhamija Member
- 2. Prof. Gulab Chand Singh Member Ms. Aneesya Sharma Member 3. Mr. Krishanveer Singh 4. Member 5. Mr. Avnish Sharma Member 6. Mr. Amit Agrawal Member 7. Mr. ArunKaushal Member 8. Dr. Preeti Gupta Member 9. Mr. Jitendra Kumar Dixit Member 10. Mr. Ram Kumar Dwivedi Member 11. Ms. Shaifali Garg Member 12. Mr. AbhinavChandel Member 13. Mr. Prashant Tiwari Member 14. Ms. Kavita Sharma Member 15. Mr. Shiv Kant Tiwari Member 16. Mr. Ashish Chaturvedi Member 17. Ms. Megha Bhargava Member 18. Ms. Shipra Agrawal Member 19. Dr. Kapil Bansal Member 20. Ms. RishaKhandelwal Member 21. Mr. Hari Prapan Sharma Member 22. Dr. AashishMehra Member 23. Prof. A.M. Agrawal Chairman

The members discussed the agenda and following decisions were taken: Item No. 9.1: Confirmation of the minutes of the VIII meeting of Board of Courses of Studies held

#### on 23.05.2015.

The minutes were confirmed.

Item No. 9.2: Action taken on the minutes of the last meeting.

Action taken was noted. It was noted that MBA(FB) could not start due to lack of response. Item No. 9.3: To consider & approve the course structure for proposed programme of BBA –

#### Honours

A new programme BBA(Honurs) has been considered. Views of external experts such as Dr. Nitin Seth (IIFT), Dr. Sanjay Gaur, Prof. P.K. Chaubey, Prof. Nawal Bajpaye, Prof. Satish Handa, Prof. Parul Agrawal and various other stakeholders such as alumni, students and corporate professionals etc. were obtained during their visits to GLAU, their views and suggestions have been incorporated. The course structure was approved.

Item No. 9.4: To consider & approve the syllabus for I & II Semester of BBA - Honours

The syllabus for I & II Semester of BBA (H) was approved (Annexure I)

Item No. 9.5: To consider & approve the syllabus for V & VI Semester of BBA - Family Business.

The syllabus for V & VI semester of BBA(FB) was approved.

Item No. 9.6: To consider the modifications / revision in some subjects of BBA, BBA - Family

#### Business and B. Com. (Honours)

Based on the feedback received from various stakeholders (Faculty, Employer, Students and Alumni) the revision/upgradation/modification in syllabus of existing courses in various programmes is proposed as follows:

| Name of<br>Programme | Name of the Courses under consideration for revision                                                                                                          | No. of Courses<br>under<br>consideration for<br>revision |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| BBA FB               | Accounting for Managers<br>Environmental Studies<br>Business Wisdom-II<br>Practical on Computer Application in Accounting                                     | 4                                                        |
| B.Com (Hons)         | Taxation Laws and Practices-II<br>Entrepreneurship and Small Business Management<br>Working Capital Management                                                | 3                                                        |
| BBA                  | Business Communication<br>Fundamental of Accounting<br>Business Environment<br>Legal and Regulatory Framework of Business<br>Functional Aspects of Banking    | 5                                                        |
| MBA                  | Principles and Practices of Management<br>Organizational Behavior<br>Financial Management<br>Fundamentals of Banking and Insurance<br>Supply Chain Management | 5                                                        |

Necessary changes in existing syllabus have been considered and approved. (Annexure I)

Item No. 9.7: To consider & approve the list of courses having focuses on

Employability/Entrepreneurship/ Skill Development

The members considered and approved the list of courses having focuses on Employability/Entrepreneurship/Skill Development in relevant programme. Details enclosed as annexure II

Item No. 9.8: To approve the list of examiners for MBA, BBA, BBA - Family Business, BBA -

(Hon.) & B.Com. - (Hon.)

The list (confidential) was approved.

Item No. 9.9: Training & Development Department of the University recommended to get the syllabus of one course approved in the Board of Studies Meeting of the department. Same was presented in front of the board. After due discussions, the board approved the same whose details are as follows:

| Year &<br>Semester | Code & Title of the Course                         |  |
|--------------------|----------------------------------------------------|--|
| II Year, III Sem   | AHE 3082: Soft Skills & Personality<br>Development |  |

Item No. 9.10: Any other matter with permission of chair.

The meeting ended with thanks to chair.



Prof. Vikas Tripathi

#### Institute of Pharmaceutical Research GLA University, Mathura

#### Agenda for 6<sup>th</sup> Meeting (Board of Studies)

Date- 31-3-2016

Time- 11:00 AM

Venue- Meeting Room, 304, GLAIPR, Third Floor IV Block

#### Agenda Items-

- 1. To consider and approve the minutes of last meeting of BOS.
- Approval of courses imparting employability/entrepreneurship/skill development in the B. Pharm and M. Pharm programme.
- 3. Approval of courses imparting employability/entrepreneurship/skill development in the PhD programme.
- 4. To consider and approve three new course in Ph.D Programme in Pharmaceutical Sciences recommended by the research cell of the university.
- Approval of Elective course for B. Pharm Programme running in the Institutes in 8<sup>th</sup> Semester.

**Prof. Meenakshi Bajpai** (HOD) Institute of Pharmaceutical Research



#### Institute of Pharmaceutical Research GLA University, Mathura

Date: 31.03.2016, Time: 11.00 AM

Venue: Meeting room (304), Block IV.

#### The following members were present:

| S. No | Name                       | Expert/ Member BOS |  |
|-------|----------------------------|--------------------|--|
| 1     | Prof. Pradeep Mishra       | Chairmen           |  |
| 2     | Prof. MeenakshiBajpai      | Member             |  |
| 3     | Dr. Sushant Srivastava     | External Expert    |  |
| 4     | Dr. Kamal Shah             | Member             |  |
| 5     | Dr. DebapriyaGarabadu      | Member             |  |
| 6     | Dr. Jitendra Gupta         | Member             |  |
| 7     | Dr. Prabhat Kumar Upadhyay | Member             |  |
| 8     | Mr. Gopal Prasad Agrawal   | Member             |  |
| 9     | Dr. Jeetendra Kumar Gupta  | Member             |  |
| 10    | Ms. Sonia Sharma           | Member             |  |
| 11    | Mr. Bhupesh Chandra Semwal | Member             |  |
| 12    | Mr. Yogesh Kumar           | Member             |  |
| 13    | Dr. Reena Gupta            | Member             |  |

#### Sub: Meeting of board of studies B. Pharm, M. Pharm and PhD

Sir,

It is to inform you that the meeting of Board of Studies in the course of B. Pharm, M. Pharm and PhD has been fixed on 31.03.2016, Thursday at 11:00 am in the Meeting room of undersigned.

The agenda in meetings will include:

- 1. To consider and approve the minutes of last meeting of BOS.
- Approval of courses imparting employability/entrepreneurship/skill development in the B. Pharm and M. Pharm programme.
- 3. Approval of courses imparting employability/entrepreneurship/skill development in the PhD programme
- 4. To consider and approve three new course in Ph.D Programme in Pharmaceutical Sciences recommended by the research cell of the university.
- 5. Approval of Elective course for B. Pharm Programme running in the Institutes in 8<sup>th</sup> Semester.

Meerapshi

#### **Discussion & Suggestions:**

#### Agenda No.1

To confirm and approve the minutes of last meeting of BOS.

#### Agenda No. 2

Approval of courses imparting employability/entrepreneurship/skill development in the B. Pharm and M. Pharm Programme.

Details enclosed as Annexure IV.

#### Agenda No. 3

Approval of courses imparting employability/entrepreneurship/skill development in the PhD programme.

Details enclosed as Annexure IV.

Agenda No. 4

Research cell of the university recommended to introduce three new courses in PhD Programme in Pharmaceutical Sciences from the session 2016-17.

Syllabi of the courses were duly considered by the board and subsequently approved.

| Programme         |                 | No of Courses under<br>consideration | Name of Courses under<br>consideration             |  |
|-------------------|-----------------|--------------------------------------|----------------------------------------------------|--|
| Ph.D<br>Sciences) | (Pharmaceutical | 1                                    | Advances in Pharmaceutical Sciences                |  |
| Ph.D<br>Sciences) | (Pharmaceutical | 1                                    | Advances in Organic Chemistry                      |  |
| Ph.D<br>Sciences) | (Pharmaceutical | 1                                    | Approaches in Advanced<br>Pharmacological Research |  |

The members considered and approved the same.

Syllabi of above courses are enclosed as Annexure-III.

The meeting ended with the vote of thanks to the chair.

Mecratsh:

#### Agenda No. 5

Approval of Elective course for B. Pharm Programme running in the Institutes in 8<sup>th</sup> Semester. Committee discussed over it & approved it. Details enclosed as Annexure V.

The meeting ended with the vote of thanks to the chair.

Mecralshi

**Prof. Meenakshi Bajpai** (HOD) Institute of Pharmaceutical Research

> Institute of Pharmateutical Research GLA Universitie Mathura (UP)



#### **Faculty of Education**

#### Agenda for 2nd Meeting of Board of Studies

Date- 11-05-2016

Time- 10:00 AM

Venue- Office of Principal of Faculty of Education , Fourth Floor IX Block

#### Agenda Items-

- 1. To consider and approve the minutes of last meeting of BOS.
- 2. To discuss about the amendments in B.Ed. Program.
- **3.** To consider & approve the modified syllabi of B.Ed. program.
- **4.** Approval of courses imparting employability/entrepreneurship/skill development in the B.Ed. program.
- 5. Any agenda with permission of the chair.

Chairperson of BoS,

Dr.Jaya Dwivedi, Principal, Faculty of Education

Principal

Faculty of Education GLA University, Mathura



#### **Faculty of Education**

#### Minutes of the 2nd Meeting of Board of Studies

Date- 21.05.2016

Time- 10:00 AM

Venue- Office of Principal, Fourth Floor IX Block

#### **Members Present-**

- 1. Prof. K.C. Vasishta, Head of the Deptt., Dayalbagh Educational Institute, Agra External Expert,
- 2. Prof. Pradeep Mishra, Dean, Faculty of Education, C.C.S. University, Meerut, External Expert.
- 3. Prof. Anoop Kumar Gupta Director IAH, GLA University, Mathura. Internal Member.
- 4. Prof. B.R.K. Gupta, HOD, Physics Deptt, GLA University. Mathura. Internal Member.
- 5. Dr. Jaya Dwivedi, Principal, Faculty of Education, GLA University. Mathura. Chairperson.
- 6. Dr. Amit Kaushik Asst. Professor, Faculty of Education, GLA University. Mathura. Internal Member.

#### Sub.: Meeting of Board of Studies B.Ed.program.

Sir,

It is to inform you that the meeting of Board of Studies in the subject of B.Ed. (Hons.) had been fixed on 20th May, 2016 at 11:00 a.m. in the office of undersigned.

The agenda in meeting included:

- 6. To consider and approve the minutes of last meeting of BoS.
- 7. To discuss about the amendments in B.Ed. Program.
- 8. To consider and approve modified pattern of examination of B.Ed. program.
- 9. To consider & approve the modified syllabi of B.Ed. program.
- Approval of courses imparting employability/entrepreneurship/skill development in the B.Ed. program.

**11.** Any agenda with permission of the chair.

Faculty of Education GLA University, Mathura

#### **Discussion & Suggestions:**

#### Agenda No.1

To confirm and approve the minutes of last meeting of BOS.

#### Agenda No. 2

To discuss about the amendments B.Ed. Program in two years with reference to the NCTE Regulations 2014, notification No. 346 dated-01.12.2014, was presented before the Board of studies,. The Board appreciates the effort of the committee in formulating the two years syllabus.

The Board of Studies for B.Ed. two year programme is pleased to approve the syllabus and would like to implement the new syllabus wef. academic session 2016-17 subject to approval by appropriate authorities.

Board of Studies considered the syllabus and approved the same in the following manner.

- a. Duration of the course leading to the Degree of Bachelor of Education (B.Ed.) shall be two academic years, spread over four Semester's i: e two semesters in each academic year: July to December and January to May.
- b. In first semester {July to December (odd) } there shall be seven theory papers (each of 4 Credit) and one practical paper (1 Credit)
- c. In Second semester [(January to May Even)] there shall be three theory papers (each of 4 Credit) and 5 practical paper (each of 2 Credit). This semester also includes supervised school teaching of both teaching methods (2 Credit)
- d. In Third semester [ (July to December odd)], there shall be three theory papers (out of three one is of 3 Credit and remaining two is of Credit), The third semester also includes school internship of two months (12 Credit ) and one practical papers 2 Credit.
- e. In fourth semester (Even, Jan to May), there shall be four theory papers (out of two paper are of 3 Credit) one is of 1 Credit and remaining one theory paper (Elective of 3 Credit). This semester also includes School Internship of two months (12 credit and one practical paper (1 Credit)

Modified Examination pattern:

f. Semester Examinations (Theory Examination):

In every semester, there will be mid – term of 20 Marks, one quiz of 10 Marks and during the month of December and May, End-term Examination of 50 Marks will be held.

- First mid-term and Second mid-term exam has three sections i:e section-A contains 10 questions of 5 marks (1/2 Mark each) section –B contain 8 questions out of 5 questions will need to be attempted. Each question carry 02 marks and section C contains 3 questions of essay type 01 question need to be attempted each question carry 05 marks.
- End-term examination has three section ie section-A contain 20 questions of 10 marks (1/2marks each), section-B contains 06 questions of internal choice. Each question carry 04 Marks and section –C contain 3 questions of internal choice out of 02 questions will need to be attempted. Each question carries 08 Marks.
- g. Practical Examinations: Practical Examinations may be normally convened before theory examinations. However in unavoidable circumstances, practical examinations based practice teaching (100 marks), School internship (150 marks) and other practical activities (150 Marks) (

Principal

**Faculty** of Education **GLA University**, Mathura

#### Agenda No. 3

On the basis of NCTE curriculum framework of two years B.Ed. the revision/up gradation/modification in syllabus of existing courses in B.Ed. programs is proposed as follows:

| Subjects with Code                                             |
|----------------------------------------------------------------|
| Philosophical And Sociological Foundation Of Education BED-101 |
| Childhood And Adolescence Education BED-102                    |
| Basics Of Pedagogy BED-103                                     |
| Basics Of Educational Technology BED-104                       |
| Historical Development Of Education In India BED-105           |
| Knowledge And Curriculum BED-106                               |
| Learning, Teaching And EvaluationBED-107                       |
| Application Of Psychological TestBED-108                       |
| ICT For School- Class-Room Interaction And ManagementBED-201   |
| ICT For School- Class-Room Interaction And ManagementBED-202   |
| Pedagogy Of BiologyBED-203                                     |
| Pedagogy Of CommerceBED-204                                    |
| Pedagogy Of Drawing-PaintingBED-205                            |
| Pedagogy Of EconomicsBED-206                                   |
| Pedagogy Of EnglishBED-207                                     |
| Pedagogy Of HindiBED-208                                       |
| Pedagogy Of Home-ScienceBED-209                                |
| Pedagogy Of MathematicsBED-210                                 |
| Pedagogy Of MusicBED-211                                       |
| Pedagogy Of SanskritBED-212                                    |
| Pedagogy Of ScienceBED-213                                     |
| Pedagogy Of Social-ScienceBED-214                              |
| Language And Communication Skills (Hindi)BED-215               |
| Language And Communication Skills (English)BED-216             |
| Co-Curricular ActivitiesBED-217                                |
| Supervised School TeachingBED-218                              |
| Scouting And GuidingBED-219                                    |
| School Administration And Management BED-301                   |
| Assessment For LearningBED-302                                 |
| Environmental EducationBED-303                                 |
| Yoga & Physical EducationBED-304                               |
| School Internship-I BED-305                                    |

| Creating An Inclusive SchoolBED-401                       |
|-----------------------------------------------------------|
| Gender, School And SocietyBED-402                         |
| Sc. Math., G.K. & Current AffairsBED-403                  |
| Action ResearchBED-404                                    |
| Guidance & Counselling BED-405                            |
| Population Education BED-406                              |
| Teacher Education BED-407                                 |
| Distance Education BED-408                                |
| Value Based Education For Spiritual Consciousness BED-409 |
| Banking BED-410                                           |
| English Journalism BED-411                                |
| Horticulture BED-412                                      |
| Book-Binding BED-413                                      |
| Hindi Journalism BED-414                                  |
| Mngt. of Canteen In Edu. Instt BED-415                    |
| Social Survey BED-416                                     |
| Tourism BED-417                                           |
| School Internship Ii BED-418                              |
| Work With Community BED-419                               |

Each Student can opt any two teaching subject from code BED-2004 to BED-2015

The member considered and approved the same.

Syllabi of above courses are enclosed as Annexure-I.

Agenda No. 4:

Approval of courses imparting employability/entrepreneurship/skill development in the B.Ed. programs.

Members considered and approve the same. Details enclosed as Annexure II.

Agenda No. 5

Any agenda with permission of chair.

The meeting ended with the vote of thanks to the chair.

Chairperson of BoS

ang

(Dr.Jaya Dwivedi) Principal Faculty of Education GLA University, Mathura

# MINUTES OF 9<sup>th</sup>MEETING OF **BOARD OF STUDIES (BOS)**

# DEPARTMENT OF ENGLISH (INSTITUTE OF APPLIED SCIENCES & HUMANITIES)



DEC. 10, 2015



#### Institute of Applied Sciences and Humanities **Department of English** NOTICE (9th Meeting of Board of Studies)

9<sup>th</sup> Dec, 2015

9<sup>th</sup> Meeting of the Board of Studies of the Department of English will be held on 10th Dec 2015 at 11:00 AM in room no. 121 of Academic Block VIII. Members of Board of Studies are requested to please attend the meeting.

#### Agenda Items:

9.1 To confirm the Minutes of 8<sup>th</sup> BOS held on 8<sup>th</sup> Oct. 2015.

9.2To discuss and recommend the following syllabi (to be offered from the session 2016-2017) for the approval of the Academic Council. These courses are to be introduced in accordance with UGC guidelines for the skill development and for enhancing the employability of the students.

| Programme                        | No. of courses to be<br>introduced | Name of courses to be<br>introduced                                                                                                         |
|----------------------------------|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| B.Tech II Year (All<br>Branches) | 2                                  | 1. English for<br>Professional Purposes<br>2. English for<br>Professional Purposes<br>II                                                    |
| PhD in English                   | 2                                  | <ol> <li>Approaches to<br/>Literary and Non-<br/>Literary Texts</li> <li>Interpretation of<br/>literary /Non-<br/>Literary Texts</li> </ol> |

9.3 Any other item, if any.

(Nitin Bhatnagar) HoD, English



#### Institute of Applied Sciences and Humanities

#### **Department of English**

10<sup>th</sup> Dec. 2015

#### Minutes of the 9<sup>th</sup> Meeting of BOS

Minutes of the Meeting of Board of Studies

9th Meeting of the Board of Studies of the Department of English was held on 10th Dec. 2015

at 11:00 AM in room no, 121 of Academic Block 8. The following members were present:

- 1. Prof. Nitin Bhatnagar, Head, Department of English.
- 2. Dr Vivek Mahrotra, Assistant Professor, Department of English
- 3. Dr. Divya Gupta, Assistant Professor, Department of English
- 4. Dr. Mamta Bhatnagar, Assistant Professor, Department of English

The members of committee discussed the following agenda items:-

### Agenda Item 9.1: To confirm the Minutes of 8th BOS held on 8th Oct. 2015.

Minutes of 8<sup>th</sup> BOS held on 8<sup>th</sup> Oct. 2015 were approved.

#### Agenda Item 9.2: To introduce new courses:

| Programme                        | -No. of courses to be<br>introduced | Name of courses to be<br>introduced                                                                                                         |
|----------------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| B.Tech II Year (All<br>Branches) | 2                                   | 1. English for<br>Professional Purposes I<br>2. English for<br>Professional Purposes<br>II                                                  |
| PhD in English                   | 2                                   | <ol> <li>Approaches to<br/>Literary and Non-<br/>Literary Texts</li> <li>Interpretation of<br/>literary /Non-<br/>Literary Texts</li> </ol> |



Based on the feedback from the different department of the university, and based on valuable inputs of the members of BOS the syllabi of the courses was recommended for the approval of the Academic Council.

Agenda Item 9.3:

#### Any Other Items.

#### No other item

The meeting ended with thanks to the chair.

(Prof. Nitin Bhatnagar) HoD, English

#### Encl.:

1. Syllabi of all the courses as mentioned above.



#### Institute of Applied Sciences & Humanities Department of Biotechnology

#### Agenda for 6<sup>th</sup> Meeting of Board of Studies

Date- 15-06-2016

Time- 10:00 AM

Venue- Chamber of HOD Biotechnology, GLAIPS, Second Floor VI Block

#### Agenda Items-

- 1. To consider and approve the minutes of last meeting of BOS.
- 2. To consider & approve the modified syllabi of B.Sc. (Hons.) Biotechnology, M.Sc. (Biotechnology) and M.Sc. (Microbiology & Immunology) programs.
- Approval of courses imparting employability/entrepreneurship/skill development in the B.Sc. (Hons.) Biotechnology, M.Sc. (Biotechnology) and M.Sc. (Microbiology & Immunology) programs.
- To consider and approve introduction of new course in the M.Sc. (Microbiology & Immunology) program.
- 5. Any agenda with permission of the chair.

hidre

(Vishal Khandelwal & Dr. Alok Bharadwaj) Secretary

(Prof. A.K. Bhatia) Chairman



#### Institute of Applied Sciences & Humanities Department of Biotechnology

#### Minutes of the 6<sup>th</sup> Meeting of Board of Studies

Date- 15.06.2016

Time- 10:00 AM

Venue- Chamber of HOD Biotechnology, GLAIPS, Second Floor VI Block

#### **Members Present-**

- Prof. A.K. Bhatia, HOD & Chairman BOS
- Dr. Uttam K Pati, Dean School of Biotechnology, JNU, New Delhi
- Dr. Om Parkash, Dy. Director, Scientist F, JALMA, Agra
- Prof. MeenakshiBhajpai, HOD, IPR
- Mr. Vishal Khandelwal, Assistant Professor, Member & Secretary BOS Biotechnology
- Dr. AnjnaGoel, Associate Professor, Member BOS
- Dr. Alok Bhardwaj, Assistant Professor, Member & Secretary BOS Microbiology
- Dr. Rama Sharma, Assistant Professor, Member BOS
- Mr. Aditya Saxena, Assistant Professor, Member BOS
- Mr. Nitin Wahi, Assistant Professor, Member BOS

## Sub.: Meeting of Board of Studies B.Sc. (Hons.) Biotechnology, M.Sc. (Biotechnology) and M.Sc. Microbiology & Immunology).

Sir,

It is to inform you that the meeting of Board of Studies in the subject of B.Sc. (Hons.) Biotechnology and M.Sc. (Biotechnology) and M.Sc. (Microbiology & Immunology) has been fixed on 15<sup>th</sup> June, 2016 at 11:00 am in the Chamber of undersigned.

The agenda in meeting will include:

- 1. To consider and approve the minutes of last meeting of BOS.
- 2. To consider & approve the modified syllabi of B.Sc. (Hons.) Biotechnology, M.Sc. (Biotechnology) and M.Sc. (Microbiology & Immunology) programs.

- Approval of courses imparting employability/entrepreneurship/skill development in the B.Sc. (Hons.) Biotechnology, M.Sc. (Biotechnology) and M.Sc. (Microbiology & Immunology) programs.
- 4. To consider and approve introduction of new course in the M.Sc. (Microbiology & Immunology) program.
- 5. Any agenda with permission of chair.

#### **Discussion & Suggestions:**

#### Agenda No.1

To confirm and approve the minutes of last meeting of BOS.

#### Agenda No. 2

## Approval of modified syllabi of B.Sc. (Hons.) Biotechnology, M.Sc. (Biotechnology) and M.Sc. (Microbiology & Immunology) programs.

On the basis of various feedbacks received from different stakeholders (Employer, Student, Faculty and Alumni) the revision/up gradation/modification in syllabus of existing courses in various programs is proposed as follows:

| Programme                            | No. of Courses under consideration for revision | Name of the Courses under<br>consideration for revision                                                                                                                                   |
|--------------------------------------|-------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| B.Sc. (H) Biotechnology              | 6                                               | <ul> <li>Developmental Biology</li> <li>Biomolecules</li> <li>Molecular Biology</li> <li>Evolution and Ecology</li> <li>Environmental Science</li> <li>Fermentation Technology</li> </ul> |
| M.Sc.(Biotechnology)                 | 5                                               | <ul> <li>Biochemistry</li> <li>Biophysical Techniques</li> <li>Bioinformatics</li> <li>Immunology</li> <li>Animal Biotechnology</li> </ul>                                                |
| M.Sc. (Microbiology &<br>Immunology) | 6                                               | <ul> <li>Biochemistry</li> <li>Biophysical Techniques</li> <li>General Microbiology</li> <li>Bioinformatics</li> <li>Immunology</li> <li>Environmental Microbiology</li> </ul>            |

The member considered and approved the same.

Syllabi of above courses are enclosed as Annexure-I.

#### Agenda No. 3:

Approval of courses imparting employability/entrepreneurship/skill development in the B.Sc. (Hons.) Biotechnology, M.Sc. (Biotechnology) and M.Sc. (Microbiology & Immunology) programs.

Members considered and approve the same. Details enclosed as Annexure II.

#### Agenda No. 4

To consider and approve introduction of new course in the M.Sc. (Microbiology & Immunology) program.

On the basis of feedback obtained from various stakeholders (Student, Faculty, Employer and Alumni) department presented detail of new course to be introduced. After thorough discussion BOS approved the same. Details enclosed as Annexure III.

#### Agenda No. 5

#### Any agenda with permission of chair.

Seeing the importance of computer Science & IPR (Intellectual Property Right), both these courses have been introduced in B.Sc. (H) Biotechnology - I semester & B.Sc. (H) Biotechnology - VI Semester respectively. Committee discussed over it & approved it.

The meeting ended with the vote of thanks to the chair.

(Vishal Khandelwal & Dr. Alok Bharadwaj) Secretary

(Prof. A.K. Bhatia) Chairman